

Annual Quality Assurance Report (AQAR) of Internal Quality Assurance Cell (IQAC)

(2015-16)



Shikshan Maharshi Guruvarya R. G. Shinde Mahavidyalaya,
Bavachi Road, Paranda
Dist. Osmanabad, (M.S.) INDIA - 413502

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

**Shikshan Maharshi Guruvarya R.
G. Shinde Mahavidyalaya**

1.2 Address Line 1

Bavachi Road

Address Line 2

Paranda, Dist. Osmanabad

City/Town

Paranda

State

Maharashtra

Pin Code

413502

Institution e-mail address

shindecollege067@rediffmail.com

Contact Nos.

(02477) 202975

Name of the Head of the Institution:

Dr. Mrs. D. D. Sawale

Tel. No. with STD Code:

(02477) 202975

Mobile:

+91 9420782541

Name of the IQAC Co-ordinator:

Dr. Sachin S. Chavan

Mobile:

+91 9552094373

IQAC e-mail address:

iqac2015@gmail.com

1.3 NAAC Track ID

MHCOGN11322

1.4 Website address:

<http://www.rgsmparanda.org>

Web-link of the AQAR:

<http://www.rgsmparanda.org/AQAR201516.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	----	2004	2009
2	2 nd Cycle	B	2.11	2015	2020
3	3 rd Cycle	----	----	----	----
4	4 th Cycle	----	----	----	----

1.6 Date of Establishment of IQAC:

14/07/2004

1.7 AQAR for the year

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC: - **AQAR 2014-15 submitted to NAAC on 27 July 2015.**

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Physical Edu.) ☐
TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐ Others (Specify) ☐

1.11 Name of the Affiliating University

**Dr. Babasaheb Ambedkar Marathwada University,
Aurangabad (M. S.) - 431004**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>								
2.3 No. of students	<input type="text" value="02"/>								
2.4 No. of Management representatives	<input type="text" value="01"/>								
2.5 No. of Alumni	<input type="text" value="02"/>								
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>								
2.7 No. of Employers/ Industrialists	<input type="text"/>								
2.8 No. of other External Experts	<input type="text" value="02"/>								
2.9 Total No. of members	<input type="text" value="17"/>								
2.10 No. of IQAC meetings held	<input type="text" value="04"/>								
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="01"/>	Faculty	<input type="text" value="04"/>						
Non-Teaching Staff, Students <input type="text"/> Alumni <input type="text"/> Others <input type="text"/>									
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No	<input type="text"/>						
If yes, mention the amount <input type="text"/>									
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input type="text"/>	Institution Level	<input type="text"/>
(ii) Themes				<input type="text"/>					
2.14 Significant Activities and contributions made by IQAC									

- ✓ **Formulation and Execution of perspective plan for Academic year.**
- ✓ **Inspiration and proper guidance to students to pursue P.G. and higher education.**
- ✓ **Improvement in the quality of education to make the students employable.**
- ✓ **Tree plantation and water harvesting in college campus.**
- ✓ **Motivation to teaching staff to submit research proposals to various funding agencies.**
- ✓ **Arrangements of various study tours and excursions for the development of research aptitude in the students.**
- ✓ **The college campus is under CCTV supervision.**
- ✓ **Submitted proposals to UGC for enhancing skill oriented education.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To create research environment for students and staff	Five Minor Research Projects submitted to UGC. Two faculty members submitted their Ph. D. Thesis. Two faculty members are recognised as Research Guide. Small scale projects for final year students. Two faculty members encouraged to complete their pre Ph. D. Course work. 6 Research Papers published in various reputed journals.
Submission of proposals to UGC for enhancing skill oriented education	Submitted proposals for Community College, DDU KAUSHAL and RUSA. Applied for NIRF.
To increase the infrastructure	Construction of 2 classrooms and 1 reading hall is in progress.
To plan curricular and extracurricular activities taking into consideration academic calendar and annual planning prepared by the university.	Prepared annual plan of syllabus and other extracurricular activities*.
To facilitate participation in various seminars, workshops and conferences, refresher/orientation courses.	In all 20 various seminars/workshops/conferences were attended by our faculty. 11 faculty members participated in Orientation and Refresher Programs.
To select a village for special NSS Camp under the theme “Youth for the Gram Swachhhata and Conservation of Water” .	Successfully conducted the NSS camp at the village “Karla” under the said theme from 23/01/2016 to 29 /01/2016.
To build national integrity and social awareness in the minds of youth through community services.	We have conducted community services like: - Scientific aptitude campaign. Blood Donation. Legal Advisory training. Personality Development programme. AIDS awareness rally. Road Safety campaign.
To plan cultural activities according to academic calendar.	According to academic we have conducted various cultural activities. Some of them are: - ✓Birth anniversaries of great people. ✓Swami Ramanand Teerth Lecture Series 22-23 rd Dec. 2015 ✓Elocution competition on awareness against addiction to tobacco and alcohol. ✓Celebration of Birth Anniversary of R. G. Shinde Guruji.

	✓Forest carnival-15 th Aug. 2015 “Mahavanmahotsav” ✓Training Campaign for newly elected women candidate of gram panchayat in Paranda Tehsil. ✓Financial aid to the family members of farmers who committed suicide due to drought.
To purchase text books and reference books keeping in view the needs of science, arts and other faculties and make the provision for the same.	369 text books and reference books were purchased. Online access to University books and journals.
To plan sport activities for students to participate in various sports events.	36 students from our college participated in various sport events at university level and 02 students secured second position at University level in Boxing and Athletics.

* *See Annexure i*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	03			
PG				
UG	03	01	01	11
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	06	01	01	11
Interdisciplinary	02			
Innovative				

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~ / **Elective option** / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback: Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*See Annexure ii

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

All third year syllabi have been revised by the university and the theory pattern has been changed from 30-20 to 50.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	16	03	01	04

2.2 No. of permanent faculty with Ph. D. 09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	02	----	----	----	----	----	----	----	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

		05
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	04	05
Presented papers	02	09	01
Resource persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Study tour, seminars, projects, tutorials, test, annual examination, transparent examination system arranged for students to make learner centric teaching, which helps to improve academic capabilities of students.
- ✓ Subscription of e-journals and e-books.
- ✓ For effective teaching and learning charts, models, LCD projector and audio visual aids used.
- ✓ To update the knowledge :
 - Use of internet facility.
 - Actively participation of faculty members in Orientation, Refreshers seminars, workshops, symposium and conferences.

2.7 Total no. of actual teaching days during this academic year 181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

✓ Double Valuation ✓ Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01		01
----	--	----

2.10 Average percentage of attendance of students 80

2.11 Course/Programme wise distribution of pass percentage:

Title of the programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A.	282	-----	07	19	50	24
B. Sc.	287	04	08	05	50	33
B. Com.	169	01	07	20	50	22

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

➤ **Curricular Aspect**

• **Provisions for slow and advanced learners**

✓ **Slow learners**

Assignments were regularly given to students and written by them completely. Every subject teacher dictated special notes to them for taking the revision of important chapters.

✓ **Advanced learners**

Advanced learners were given special concession in the library. Reference books were made available to them for the sake of increasing their general knowledge.

• **Syllabus completion**

Every teacher completed his syllabus in accordance with the annual planning. The Head of the Department examined at the end of every month whether the syllabus is completed or not.

• **Assessment of students' performance**

Students were asked questions in order to bring their concentration to studies and to understand their intellectual capability. Class tests, tutorials and seminars were taken and held in order to assess students' subject knowledge according to the rules of university examination.

• **Synoptic and Comprehensive notes**

Every teacher dictated latest and simple notes to the students on the respective subjects.

➤ **Co curricular aspect**

• **Study Tours**

The study tours were arranged with prescribed objectives according to university guidelines and subject to the curriculum frame work of the respective subject.

• **Class seminars**

Almost all departments arranged class seminars on different topics to sharpen the oral skills of the students.

• **Projects**

The projects were submitted for internal evaluation for 20 marks in all the teaching subjects. The project work was meant for B.A. III only.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	
HRD programme	
Orientation programme	08
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	01		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ In order to develop research aptitude in our faculty we provided them a platform to register for Ph. D. degree. Some of our faculty members are registered for the Ph. D. degree.
- ✓ We encouraged our faculty members to participate in various seminars, workshops and conferences of their respective subjects. TA/DA and registration fees were paid to them.
- ✓ We encourage our faculty members to undertake research projects in their respective subjects
- ✓ One Minor Research Project (funded by UGC) is in progress.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01		05
Outlay in Rs. Lakhs	2.65	1.40		22

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	03	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	02	10	

3.5 Details on impact factor of publications:

Range Average **1.5** h-index **12** Nos. in SCOPUS **34**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total (In Lakh)				

3.7 No. of books published i) With ISBN No. **03** Chapters in Edited Books **02**
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
05		03	02			

3.18 No. of faculty from the Institution who are **Ph. D. Guides** and **students registered** under them

3.19 No. of Ph. D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp.
- Programs in collaboration with N. G. O.'s.
- Financial help to Farmers.
- Programs in collaboration with Government institutes.
- Gender sensitized programs.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.2 acre	----	----	5.2 acre
Class rooms	10	Work of two class rooms and one community hall is in progress	UGC and Management	10+2+1
Laboratories	05		UGC and Management	05
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	Ladies Hostel, Ladies common room		UGC and management	

4.2 Computerization of administration and library

Sr. No.	Purpose	Application Name	Vendor/Org	S/w Specification	H/w Specification
1	Administrative procedures including finance	CMS 8.0	Thakar software, Nagpur	VB MYSQL	Windows XP and above
2	Student admission /Attendance/ Placement	CMS 8.0	Thakar software, Nagpur	VB MYSQL	Windows XP and above
3	Evaluation and Examination Procedures	University website	Dr. B. A. M. University, A'bad		
4	Staff Attendance Management System -Biometric	Identix	ESL Software Timer, Pune		
5	Library Management System	Lib Man	Thakar software, Nagpur	VB MYSQL	Windows XP and above

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10678	12,23,839	343	1,03,352	11,021	13,27,191
Reference Books	1889	747119	102	115435	1991	592554
e-Books	----	----	260000	----	260000	----
Journals	----	----	27	7946	27	7946
e-Journals	----	----	196000	----	196000	----
Digital Database	----					
CD & Video	----	----	----	----	----	----
Others (specify)	3999	212815	560	44740	4559	257555

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	01	03	03		08	09	07
Added								
Total	24		03	03		08	09	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

1.69

Total:

1.69

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ IQAC conduct and monitor the activities to support the academic and social carrier of students.
- ✓ IQAC facilitates efficient and effective communication between the student community on one hand and the College Administration on the other.
- ✓ IQAC supports and facilitates participation of students in co- curricular activities such as games, drama and music.
- ✓ IQAC counsels students to take up higher education and job opportunities.
- ✓ The college publishes updated prospectus at the beginning of every academic year. It contains the information like vision and mission of the institute, list of available courses, eligibility criteria, list of main and optional subjects, subject combinations, fee structure, list of required documents, different scholarships and freeships available, information about library, hostel, prizes and awards, facilities available in the campus, list of departments and names of the faculty and non teaching staff.
- ✓ The college offers competent academic counselling to our students.
- ✓ Our institute has an effective mechanism to use student feedback for quality enhancement.
- ✓ College regularly updates its website.

5.2 Efforts made by the institution for tracking the progression

- ✓ We arrange Alumni meet every year and maintain the record of their progress.
- ✓ Some departments in our college keep the record of past students and contact them for further guidance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (YCMOU)
805			690

(b) No. of students outside the state

(c) No. of international students

No	%
552	68

Men

Women

No	%
253	32

Last Year (2014-15)							This Year (2015-16)						
General	SC	ST	OBC	SBC	Physically Challenged	Total	General	SC	ST	OBC	SBC	Physically Challenged	Total
490	94	07	210	11		812	502	89	08	199	07		805

Demand ratio 1: 0.75 Dropout 3.01%

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

Our college has established competitive examination cell. Through this cell the department organize the lectures of experts to guide the students for the preparation of various competitive examinations.

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

01

UPSC

Others

03

5.6 Details of student counselling and career guidance

- ✓ The college gave publicity to the vacant positions through announcement on notice boards. Notifications for Classified Advertisements were displayed on the notice board from time to time so that the desired students may apply for the various posts.
- ✓ Special information and guidance cell for girls was seen active under Krantijyoti Savitribai Phule Yuvati Manch.
- ✓ District entrepreneurship development centre and Maharashtra centre for entrepreneurship development organised a training camp for students about self employment. Our 30 students recommended for it.
- ✓ Commerce department's commerce association conducted a lecture and guidance program on 'Banking Awareness and growing opportunities in Banking Sector'.

No. of students benefitted

60

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
----	----	----	05

5.8 Details of gender sensitization programmes

- ✓ We have our special committee for prohibition of sexual harassment. The committee constitutes the following members.
Dr. Shahaji Chandanshive and Mr. Vidyadhar Nalawade.
- ✓ The committee looks after the complaints and resolves the same.
- ✓ Krantijyoti Savitribai Phule Yuvati Manch is also active in providing platform to the girl students to put forth their views.
- ✓ Yuvati Melava is arranged to facilitate the interaction among the girl students.
- ✓ Akumentis Healthcare Ltd., Rural Health Centre and R. G. Shinde Mahavidyalaya Paranda conducted a workshop for awareness program for girls' students regarding their menstrual cycle and health problems.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

36

National level

International level

01

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	158	594180
Financial support from other sources	----	----
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">VISION अप्राप्यं नाम नैहस्ति संघस्य व्यवसायिनाम् Nothing is impossible, when we stand united MISSION</p> <ul style="list-style-type: none">✓ To inculcate and develop a desire for higher education especially among the girl students from rural area.✓ We aim at all round development of the students including intellectual, rural, physical and cultural development by providing them due opportunities.✓ To facilitate value based education in the realm of higher education.✓ To bring out the best in students through academic and extracurricular activities and shape their personalities to make them instrumental for growth of healthy society.✓ Quality in education has no option for us. We strive to impact, maintain and enhance it through every means at our disposal.✓ To set in motion the forces that shape students intrinsic abilities so as to make them responsible and respective citizen.

6.2 Does the Institution has a management Information System

<p>Yes, our institute has management information system. The system is applied to –</p> <ul style="list-style-type: none">✓ Administrative procedures including finance✓ Student admission and records.✓ Evaluation and admission procedure.✓ Staff attendance management system.✓ Library management system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<ul style="list-style-type: none">✓ At the end of every academic year feedback is collected from students and stakeholders about curriculum, if there are any suggestion/guidelines from them then faculty communicated with the concerned Chairman / Member of Board of Study for enrichment and changes in curriculum. Dr. Mrs. D. D. Sawale, Head Department of History is working as Chairman of BOS for history.✓ Semester pattern was implemented by Dr. B. A. M. U. Aurangabad for all the faculties.
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6.3.2 Teaching and Learning

<ul style="list-style-type: none">✓ The institution tries to complete the university syllabus within the time limit. We prepare a teaching plan and supervise it.✓ The institution provides special attention towards academically poor students.✓ For effective teaching, faculty members use modern techniques like ICT in the classrooms.✓ Science students are exposed to the practical and field work to better understand the theory.✓ We also promote students to make use of library and internet to a maximum extent.✓ To evaluate student's academic performance we take tests, tutorials, seminars.✓ Teaching learning is facilitated by charts, models, slides etc.

6.3.3 Examination and Evaluation

- ✓ In the introductory lectures the faculty members give information about the question paper pattern, marking scheme, internal unit tests and tutorials to the students.
- ✓ The evaluation of unit tests / tutorials and University Examination is explained to the students in the introductory lectures.
- ✓ The University schedule of examination is conveyed to the students through notice boards.
- ✓ We arranged for a vigilance squad to prevent the malpractice, in addition to university vigilance squad.
- ✓ All the faculty members join the D-CAS centre for evaluation and moderation of answer sheets.
- ✓ Mr. A. B. Ghumare from Department of chemistry was appointed as a member of University Question paper setting Committee.

6.3.4 Research and Development

- ✓ We provide opportunities offered by U.G.C to complete M. Phil. and Ph. D. to our faculties.
- ✓ We allow faculty members to participate in various seminars, workshops and conferences so that they get exposure for their research quality.
- ✓ At present we have four research guides in the subject of History, Botany and Zoology.
- ✓ We inspire our faculty members to undertake various research projects in their respective subjects.
- ✓ Research based teaching approach is initiated.
- ✓ One student awarded Ph. D. degree under the guidance of Dr. D. D. Sawale.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ We update the library by purchasing new text and reference books taking into consideration the demand of curriculum.
- ✓ Central library is linked to KRC (Knowledge Resource Centre), BAMU Aurangabad.
- ✓ As per the perspective infrastructural plan we try to fulfil the infrastructural facilities to satisfy the future needs of the institution.
- ✓ By taking into consideration the demand of various departments, we collect the quotations for the laboratory equipments and the best and reasonable quotation is selected for the further process.

6.3.6 Human Resource Management

- ✓ Inherent qualities in human beings are recognized and responsibilities are assigned accordingly. The same is done regarding teaching, non-teaching staff also.
- ✓ Faculty members are encouraged to complete Refresher/Orientation and short term courses as a part of faculty development.
- ✓ Due promotions are given to the administrative staff.

6.3.7 Faculty and Staff recruitment

- ✓ We first identify the workload of the current academic year and the same has been then sanctioned by the university and JD office.
- ✓ Advertise regarding vacant posts is given in the News paper and University news.
- ✓ After receiving the applications of the desired candidates, call letters are dispatched to the qualified candidates for the interviews.
- ✓ According to university guidelines, selection committee is established which conducts the interviews of the candidates. The suitable candidate for the post is then selected.
- ✓ If no suitable candidate is available then the post is filled temporarily on clock hour basis (CHB).

6.3.8 Industry Interaction / Collaboration

We have organized some programs to explain the needs and necessities of the present industry and prepare students for job and industry accordingly.

6.3.9 Admission of Students

- ✓ College establishes admission committee for each faculty. The committee contains at least one member from each department. The admission process takes place according to rules and regulations of university. The report of the committee is conveyed to the principal time to time.
- ✓ Information regarding the various available courses, fees structures, scholarships and facilities in the campus are conveyed to the students through the college prospectus.
- ✓ A short interview is conducted and admission committee helps students to choose the subjects according to their interest.

6.4 Welfare schemes for

Teaching	PF and Bank loans
Non teaching	PF and Bank loans
Students	Scholarships and poor fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	CA	No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: -Yes ☒ No ☐

For PG Programmes: - Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Alumni were the most precious stake holder of our institution. Many of our alumni are working with reputed organisations and they gave feedback regarding the changes required in the method of training, course content, add on courses and emerging opportunities. Their valuable suggestions were taken into account for ensuring better future of the existing students. Alumni meet was conducted on department basis and feedbacks were collected for future action.

6.12 Activities and support from the Parent – Teacher Association

- ✓ The co-ordination with the parents was sought through the parent-teacher meeting twice in the academic year to consider the problem of discipline among the student community and improvement of quality of teaching. There is no parent-teacher association active in the college.
- ✓ The social and cultural programs noticed notable participation of the parents, students and teachers.

6.13 Development programmes for support staff

- ✓ The local managing body supervises the Non-teaching staff and their work.
- ✓ Internal audit cell was active and ably guided the financial provisions.
- ✓ The college was active to see that the non-teaching staff receives the co-operation from national banks and the societies on the strengths of principal's recommendation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ We have retained the rain water in the canal in our campus to increase the underground water level.
- ✓ Tree plantation is given importance to keep the campus green.
- ✓ Minimum use of plastic bags is practiced by our faculty.
- ✓ Cleaning campaign is undertaken with the help of students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ Poor student fund.
- ✓ Commencement of Staff Academy inspired faculty members to write and present interdisciplinary research papers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

In the beginning of academic year 2015-16, IQAC and LMC decided to bring excellence in the teaching, learning and social activities. Almost all the activities were executed according to the plan made at the beginning of the academic year. Mentionable of the outcomes are as follows.

- ✓ Commencement of B. Sc. II Computer Science.
- ✓ Submission of 5 Minor Research Project to UGC.
- ✓ Use of CCTV cameras in college campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ✓ Major Improvement in exam conduction.
- ✓ Commencement of Student facility centre*.

**See annexure iii*

7.4 Contribution to environmental awareness / protection

- ✓ A compulsory course of “Environmental Science” is run for second year students. The projects based on environmental awareness are given to the students.
- ✓ Tree plantation, cleaning campaign is given importance.
- ✓ Restriction on excess use of paper.

7.5 Whether environmental audit was conducted? Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOT analysis

- **Strengths**
 - ✓ Qualified, committed and experienced faculty.
 - ✓ Regular community engagement programmes.
 - ✓ Catering to the needs of poor and disadvantaged social groups including women.
- **Weaknesses**
 - ✓ Lack of Community Hall.
 - ✓ Lack of separate building for gymkhana.
- **Opportunities**
 - ✓ To start PG and research programmes.
 - ✓ To start the short courses based on information and technology.
- **Threats**
 - ✓ Lack of good transport facilities affects the student population and their timely attendance.

7.7 Plans of institution for next year

- ✓ To recruit the permanent faculty for the Science.
- ✓ To start girls hostel.
- ✓ Up gradation of College Website.
- ✓ To increase the tree plantation in the campus area.
- ✓ To develop the infrastructure to cater the need of increasing students population.
- ✓ To introduce new subjects like sociology and Tourism under Art faculty and subjects like Environmental Science and Electronics under Science faculty.

Name: **Dr. Chavan S.S.**

Name: **Dr. Mrs. Sawale D. D.**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

<u>Academic Calendar for the Year 2015-16</u>		
(A) First Term 09-06-2015 To 31-10-2015 (Both days inclusive)		
Opening Day (First Term)	09 /06/ 2015	
Last working day of First Term	01/11/2015	
Period of Winter Vacation	01 /11/ 2015 To 22/11/2015	
(B) Second Term :- 23-11-2015 to 23-04-2016 (Both days inclusive)		
Opening Day (Second Term)	23/11/ 2015	
Last working day of Second Term	23/04/ 2016	
Period of Summer Vacation	24/04/2016 to14/06/2016	
Last date of submission of Eligibility Form by the Students to the Concerned College.		15 July 2015
Last date of submission of Eligibility Form by College to University.		31 Aug 2015
First Term 09-06-2015 To 31-10-2015 (Both days inclusive)		

Sr. No.	Annual Planning	Date
1	Opening / Staff Meeting	09/06/2015
2	Result Analysis	10/06/2015 to 20/06/2015
3	Admission	01 to 31 July 2015
4	Time Table Framing	15/06/2015
5	Teaching Start	20/06/2015
6	Ramjan Id	18/07/2015
7	Independence Day	15/08/2015
8	Parshi New Year	18/08/2015
9	Vidyapeeth Vardhapan Deen	23/08/2015
10	Ganesh Chaturthi	17/09/2015
11	Marathwada Mukti Sangram Din	17/09/2015
12	Bakari Id	25/09/2015
13	Gandhi Jayanti	02/10/2015
14	Dasara(Vijaya Dashami)	22/10/2015
15	Tentatively Exam Start	06/10/2015
16	Moharam	24/10/2015
17	Closing Day I Term	31/10/2015
18	Winter Vacation	01/11/2015 to 22/11/2015
19	Deewali	11/11/2015
20	Bali Pratipada	12/11/2015
20	Guru Nanak Jayanti	15/11/2015
21	Opening II Term	23/11/2015
22	Teaching Start	23/11/2015
23	Christmas	25/12/2015
24	Vidyapeeth Naam Vistar Deen	14/01/2016
25	Republic Day	26/01/2016
26	Mahashivratri	17/03/2016
27	Dhulivandan	24/03/2016
28	Gudhi Padva	08/04/2016
29	Dr. Ambedkar Jayanti	14/04/2016
30	Closing II Term	23/04/2016
31	Summer Vacation	24/04/2016 to 14/06/2016
32	Opening day of 2016-17 Academic Year	15/06/2016

Note: - All National days, Festivals Birth & Death Anniversary of National leaders arrange and celebrate as per Govt. G.R. Circular and University Circulars without disturbing Teaching programme College may arrange Cultural Programmes, Sports and NSS activities and important functions and special days in the colleges. Colleges may prepare their own academic calendar for this purpose.

Academic Calendar for all College Departments the Year 2015-16
June-2015 (First Term)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6
8	9 Opening / Staff Meeting	10 A	11 A	12 A	13 A
15 A	16 A	17 A	18 A	19 A	20 Teaching Start
22 T	23 T	24 T	25 T	26 T	27 T
29 T	30 T				

July -2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 T	2 T	3 T	4 T
6 T	7 T	8 T	9 T	10 T	11 T
13 T	14 T	15 T	16 T	17 T	18 Ramjan id
20 T	21 T	22 T	23 T	24 T	25 T
27 T	28 T	29 T	30 T	31 T	

August - 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1
3 T	4 T	5 T	6 T	7 T	8 T
10 T	11 T	12 T	13 T	14 T	15 Independence Day
17 T	18 Parshi New Year	19 T	20 T	21 T	22 T
24 T	25 T	26 T	27 T	28 T	29 T
31 T					

September - 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 T	2 T	3 T	4 T	5 T
7 T	8 T	9 T	10 T	11 T	12 T
14 T	15 T	16 	17 Marathwada Mukti Sangram Deen	18 T	19 T
21 T	22 T	23 T	24 T	25 T	26 T
28 T	29 T	30 T			

October - 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Gandhi Jayanti	3 T
5 T	6 E	7 E	8 E	9 E	10 E
12 E	13 E	14 E	15 E	16 E	17 E
19 E	20 E	21 E	22 Dashara	23 E	24 Moharam
26 E	27 E	28 E	29 E	30 E	31 Closing Day I Term

I Term: - Total working days 119

November - 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 Winter Vacation	3	4	5	6	7
9	10	11 Diwali	12	13	14
16	17	18	19	20	21
23 Opening II Term	24 Teaching Start	25 T	26 T	27 T	28 T
30 T					

December - 2015

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 T	2 T	3 T	5 T	6 T
8 T	9 T	10 T	11 T	12 T	13 T
15 T	16 T	17 T	18 T	19 T	20 T
22 T	23 T	24 T	25 Christmas	26 T	27 T
29 T	30 T	30 T	31 T		

January - 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 T	2 T
4 T	5 T	6 T	7 T	8 T	9 T
11 T	12 T	13 T	14 Vidyapeeth Naam Vistar Deen	15 T	16 T
18 T	19 T	20 T	21 T	22 T	23 T
25 T	26 Republic Day	27 T	28 T	29 T	30 T

February - 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 T	2 T	3 T	4 T	5 T	6 T
8 T	9 T	10 T	11 T	12 T	13 T
15 T	16 T	17 T	18 T	19 T	20 T
22 T	23 T	24 T	25 T	26 T	27 T
29 T					

March - 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 T	2 T	3 T	4 T	5 T
6 T	7 T	8 E	9 E	10 E	11 E
13 E	14 E	15 E	16 E	17 Mahashivratri	18 E
20 E	21 E	22 E	23 Dhulivandan	24 E	25 E
27 E	28 E	29 E	30 E	31 E	

April - 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 E	2 E
4 E	5 E	6 E	7 E	8 E	9 E
11 E	12 E	13 E	14 Dr. B. R. Ambedkar Birth Anniversary	15 E	16 E
18 E	19 E	20 E	21 E	22 E	23 Closing day
25	26	27	28	29	30
30					

II Term: - Total working days 128.

Annexure ii

- ✓ **Alumni** were the most precious stake holder of our institution. Many of our alumni are working with reputed organisations and they gave feedback regarding the changes required in the method of training, course content, add on courses and emerging opportunities. Their valuable suggestions were taken into account for ensuring better future of the existing students. Alumni meet was conducted on department basis and feedbacks were collected for future action.
- ✓ Feedback from **student** community was considered as the most vital information and hence it was well recognised. The students were represented by the college union, class monitors and representatives of various student organisations. Meeting of the class representatives and the class monitors was called by the principal once in year and their suggestions (*in prescribed format from selected candidates*) were collected to improve the performance of the institution.

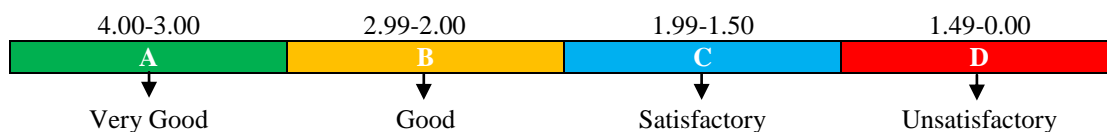
Feedback from Students

Programme:

Department:

Year:

Students are required to rate the courses on the following attributes using the 4 –Point scale shown. The format given is for one course. Do the same for other courses on separate page.



Course – B. A. / B. Sc. / B. Com. – I / II / III

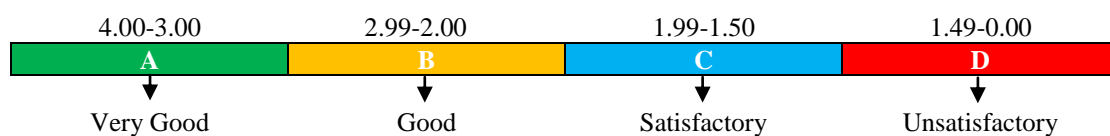
	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any				
2	Extent of coverage of course				
3	Applicability/relevance to real life situation				
4	Learning value (in terms of knowledge, concepts, Manuel skills, analytical abilities & broadening perspectives)				
5	Clarity and relevance of textual reading material				
6	Relevance of additional source Material (Library)				
7	Extent of effort required by students				
8	Overall rating				

Student Feedback on Teachers

Department:

Year

Please rate the courses on the following attributes using the 4 –Point scale shown.



Name of the teacher

	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Knowledge Base of the teacher (as perceived by you)				
2	Communication skills (in terms of articulation and comprehensibility)				
3	Sincerity/Commitment of the teacher				
4	Interest Generated by the teacher				
5	Ability to integrate course material with environment / other issues, to provide a broader perspective.				
6	Ability to integrate content with other courses.				
7	Accessibility of the teacher in and out of the class (Includes availability of the teacher to motivate further study and discussion outside class)				
8	Ability to design quizzes / Tests / Assignments / examinations and projects evaluate students understanding of the course.				
9	Provision of sufficient time for feedback				
10	Overall rating				

Students overall Evaluation of the program and teaching
(To be filled only after the course results are declared)

Course: B. A. / B. Sc. / B. Com.

Department:

Teacher:

Year:

Your responses will be seen only after your course results have been finalised and recorded.
The information will be used only for the improvement of the course and teaching in future.
You need not disclose your name if you do not wish to.
You may tick more than one answer to a question to the extent that they do not contradict each other.

- 1) The syllabus of each course was
 - a) Adequate
 - b) challenging
 - c) Inadequate
 - d) dull
- 2) Background for benefiting from the course was
 - a) More than adequate
 - b) inadequate
 - c) Adequate
 - d) cannot say
- 3) Was the course easy or difficult to understand?
 - a) Easy
 - b) Difficult
 - c) Manageable
 - d) very difficult
- 4) How much of the syllabus was covered in the class?
 - a) 85 to 100%
 - b) 55 to 70%
 - c) 70 to 85%
 - d) Less than 55%
- 5) What is your opinion about the library material and facilities for the course?
 - a) More than adequate
 - b) inadequate
 - c) Adequate
 - d) very poor
- 6) Were you able to get the prescribed readings?
 - a) Easily
 - b) With difficulty
 - c) Not at all
- 7) How well did the teacher prepare for class?
 - a) Thoroughly
 - b) Well
 - c) Poorly
 - d) Indifferently
 - e) Not at all
- 8) How well was the teacher able to communicate?
 - a) Effectively
 - b) Invariably
 - c) Passably
 - d) Badly
- 9) Did the teacher encourage the student participation in class?
 - a) Yes
 - b) Attempted
 - c) No

- 10) If yes, which of the following method were used?
- a) Encouraged questions
 - b) Discussion in class
 - c) Discussion outside class
- 11) How helpful was the teacher in advising
- a) Helpful
 - b) Unhelpful
 - c) Sometimes helpful
 - d) Sometimes unhelpful
- 12) Was the teacher?
- a) Courteous
 - b) Rude
 - c) Indifferent
- 13) Did the internal assessment work
- a) Fairly
 - b) Regularly
 - c) Helpfully
- 14) What effect do you think the internal assessment will have on your course grade?
- a) Improve it
 - b) Lower it
 - c) No effect
- 15) How often did the teacher provide feedback on your performance?
- a) Regularly / in time
 - b) often / late
 - c) With helpful comment
 - d) without any comments
- 16) Were your assignments discussed with you?
- a) Yes, fully
 - b) Not discussed at all
 - c) Yes, Partly
 - d) sometimes discussed
- 17) Were you provided with a course contributory lecture too at the beginning?
- a) Yes
 - b) No
- 18) If yes, was it helpful?
- a) Yes
 - b) No
- 19) Was it followed?
- a) Yes
 - b) No
- 20) If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.

Annexure iii

- ✓ Our College is situated in a rural area and the college campus is 2 km away from the town. The students of our college had to go all the way to town for minor requirements. It was wasting there valuable time and energy. Taking in to consideration this problem, College Authorities has commenced “**Students Facility Centre**” in the campus itself.
- ✓ Our Institute has taken major steps towards the smooth conduction of examinations. This step brought awareness in the students regarding self-study and punctuality.
- ✓ Our institute has formulated the Research Committee to encourage and coordinate various research activities in and out. One faculty member is engaged in minor research project and most of our faculty members are engaged in research activities. In all 18 national and international research papers were published during the academic year. Proposal for Five Minor Research Projects has been submitted to UGC for sanction.
- ✓ Tree plantation and water harvesting programs are undertaken.
